

INFORMATION PROCESSING AND PERSONAL DATA PROTECTION POLICY

VR Ingeniería y Mercadeo, located in the city of Bogotá on Carrera 126 No.17-10, giving compliance with the provisions of Law 1581 of 2012, Law 1266 of 2008, Decree 1377 of 2013, Decree 1727 of 2009, article 15 of the Political Constitution of Colombia, Circular No. 02 of the Superintendence of Industry and Commerce and what established in the (and other regulations that modify, add, complement or develop) we inform the main aspects regarding the collection and use of personal data that **VR Ingeniería y Mercadeo**, executes on them.

VR Ingeniería y Mercadeo, collects personal data information from employees, customers, providers, which is considered private data and will not be available to the public. This information will be collected exclusively for issues related to the corporate purpose of the company and will be guarded, kept under security conditions necessary to prevent its adulteration, loss, consultation, use or unauthorized or fraudulent access **VR Ingeniería y Mercadeo**, will refrain from selling or transfer the personal information of users who register through this document, as well as refuse to share this information with any external and unauthorized natural or legal person, except in the case of legal or judicial requirements that the competent authorities covered by the current regulations so require.

VR Ingeniería y Mercadeo, has physical, electronic and administrative and commercial procedure protection measures for the confidential handling of this information. Likewise, and in accordance with article 8 of Law 1581 of 2012, the rights that assist you as owner in relation to your personal data are: a) Know, update and rectify your data, b) Request proof that you authorized your treatment to be informed regarding its use, c) Revoke the authorization for the treatment (as long as there is no legal and contractual duty to remain in the database), d) Request the deletion of the database or files when consider (as long as there is no legal and contractual duty to remain in the database), e) Submit complaints to the competent entity for the protection of personal data.

The owner or his authorized person may consult the personal information that remains of the owner in the **VR Ingeniería y Mercadeo** database, by means of a formal request indicating the reason for the consultation or its purposes, as well as doubts and suggestions regarding our Privacy Policy. Privacy, for any of the above purposes you can use the following service channels:

- Web page www.vringenieria.com in the link contact us
- Email serviciocliente@vringenieria.com
- PBX (57 1) 4263777 Ext. 739

This policy can be modified at any time, for this it will be communicated and made available. provision of the latest version or the mechanisms to obtain a copy of it. The effective date of this policy is May 26, 2017.

YOLIMA OROZCO OLAYA
Representante Legal

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Bogotá - Colombia
Planta 1: Carrera 126 N° 17-10
Planta 2: Carrera 132 N° 22 A-40
PBX: +57 (601) 4263777

